

Your Home Public Library Board of Trustees Meeting

Meeting Minutes September 11, 2017

Attendees: Director Lainhart, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

Call to order: 5:30 p.m.

Approval of Minutes from August 2017 meeting: Motion to accept with corrections D. Bartlow/seconded. Approved

Communications /Correspondence: None

Approval of Claims and Budget: Motion to approve S. Maximiek/seconded E.D. Knight. Approved

Library Director's Report

President's Report

Committee Reports: Building – Director Lainhart will seek more information on the building repair grant from Donna Lupardo's office.

Finance – Funding for Reserve Fund needs to be identified and the fund should be started as soon as possible.

Old Business: Director Lainhart advised that the library has ceased paying Verizon for a cell phone and tablet formerly used by library personnel.

New Business: The Board discussed subsidizing Ben Lainhart and Richard Ziese for the use of their personal cell phone for library business. Motion to proceed with this action by S. Maximiek/seconded by E. D.Knight for the amount of \$20 per month to Lainhart and \$15 per month to Zeise. Approved

Director Lainhart requested the hire of Cindy Micholychak for the vacant Accounts Clerk Position at the rate of \$12.19 per hour. Cindy will work 10 – 20 hours per week as work load demands. Motion to approve hire D. Bartlow/seconded R. Deemie. Approved

Director Lainhart will develop new formats for staff evaluations for 2018.

Meeting adjourned 6:31 motion by R. Deemie/seconded E.D. Knight.

Respectfully submitted,
Diane Bartlow

