



**Your Home Public Library**  
**Board of Trustees Meeting Minutes (FINAL)**  
**October 12, 2021**  
**YHPL Basement Meeting Room**

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The meeting of the Board of Trustees was held in the Dining Room on Tuesday, October 12th, 2021. The meeting was presided over by Diane Bartlow, who called the meeting to order at 5:30 p.m.

**Trustees present:** Diane Bartow, Barbara Hill, David Gougen, Sarah Maximiek

**Trustees excused:** Wendy Feal, Bob Reynolds

**Also present:** Ben Lainhart (Director)

**Visitors:** None

**Approval of Minutes:** Meeting minutes from September were motioned for approval with corrections by D. Gougen and seconded by B. Hill. All approved.

**Communication/ Correspondence:** None.

**Claims and Budget:** D. Bartlow asked how income from donation was budgeted; Director Lainhart provided an explanation. YHPL received a donation for \$1000 from an anonymous donor.

B. Hill motioned to approve the Claims and Budget report, D Bartlow seconded. D. Bartlow, D. Gougen, B. Hill, S. Maximiek all approved. None opposed.

**Presidents Report:** D. Bartlow would like to remind everyone that we need more Board members, since we have open vacancies and we will have one more vacancy opening in December (for a total of 3)

**Library Directors Report:** This has been an unusually active month for police calls to assist with patrons around the library grounds – many have been safety check/calls. Smith Group will come and talk to the Board in November about the porch project; they have already come on-site to look at the project.

Staff vacations are ongoing.

**Committee Reports:** None

**Old Business:** Paying PT staff for holidays at the new minimum wage - it would raise the personnel budget at most \$1504.80 (approx.).

D. Gougen motioned to approve the PT staff to get paid holidays, effective November 1, 2021. B. Hill seconded. D. Bartlow, D. Gougen, B. Hill, S. Maximiek all approved. None opposed.

**Lease:** We are still waiting for a word back from our lawyer. We will review while we are waiting for our lawyer.

**New Business:**

Library Directors goals - Director Lainhart shared his goals for the upcoming year. The Board approved.

History Tour –D. Gougen is interested in exploring the possibility of a family –friendly haunted history tour of the library for next October by brainstorming with staff. Director Lainhart said that there are certainly staff that will be on board with the idea

**Adjournment:** D. Gougen moved to adjourn the meeting of YHPL's Board of Trustees and the motion was seconded by B. Hill. The meeting was unanimously adjourned at 6:23 pm.

The next regular meeting of the Board of Trustees will be held on November 9 at 5:30 pm.

Board Minutes respectfully submitted by S. Maximiek