



**Your Home Public Library  
Board of Trustees Meeting Minutes  
November 17, 2022  
YHPL Basement Meeting Room**

---

Meeting was called to order by President Barbara Hill @ 5:37pm

**Trustees present:** David Gougen, Diane Bartlow, Wendy Feal, Barbara Hill and Hope Matthews

**Trustees absent:** none

**Also present:** Ben Lainhart (Director)

**Visitors:** none

**Approval of Minutes:** Motion to approve October 18th meeting minutes W. Feal/seconded B. Hill. Motion Carried

**Communication/ Correspondence:** Ben received a thank you note from a patron complementing staff on excellent customer service.

**Claims and Budget:** Motion to approve by B. Hill/seconded by D. Gougen. Motion carried.

**Presidents Report:** none

**Library Directors Report:** Addition to LDR: Attended NYLA Conference along with Jessica Collins, Youth Services Librarian. Library continues to collect food for St. James Pantry until the end of the year. Chimney in the rear of the building will be repaired by the Village. The Village will install electrical outlets on the front porch and will decorate the porch and park with Christmas lights.

**Committee Reports:** none

**Old Business:**

**New Business:** Ben will discuss the possibility of installing a chair lift from the first to the second floor with Josh Holland.

Ben presented the 2023 Library Closing Dates Schedule. Additionally, the library will close at 2pm on December 16<sup>th</sup> for Staff Appreciation Day. Motion to approve the 2023 schedule by D. Bartlow/seconded by H. Matthews. Motion carried.

Slate of officers for 2023 is: President Barbara Hill, Vice-President Hope Matthews, Secretary D. J. Gougen Election of officers will take place at the December meeting

**Adjournment:**

Motion by D. Gougen/seconded by W. Feal @ 6:25pm. Motion carried.

Respectfully submitted,  
Diane Bartlow