



**Your Home Public Library  
Board of Trustees Meeting Minutes  
November 9, 2021  
YHPL Basement Meeting Room**

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The meeting of the Board of Trustees was held in the Dining Room on Tuesday, November 9, 2021. The meeting was presided over by Diane Bartlow, who called the meeting to order at 5:30 p.m.

**Trustees present:** Diane Bartlow, Wendy Feal, David Gougen, Barbara Hill, Sarah Maximiek

**Trustees excused:** Bob Reynolds

**Also present:** Ben Lainhart (Director)

**Visitors:** Rob Warholic, The Smith Group

**Approval of Minutes:** Meeting minutes from October were approved, with corrections. Motioned by W. Feal and seconded by D. Gougen. All approved.

**Communication/ Correspondence:** None.

**Claims and Budget:** B. Hill motioned to approved the claims and budget report. D. Bartlow seconded. W. Feal, D. Gougen, B. Hill, S. Maximiek approved. None opposed.

**Presidents Report:** None

**Library Directors Report:** Visits are still trending upwards. There was a lot of self-directed activities for programs (no stats), staffing has returned to normal.

**Committee Reports:** None

**Old Business:** Lease: Send any feedback on the lease back to Ben by the day before Thanksgiving. Even if you don't have feedback, let Ben know.

**New Business:** Rob Warholic (thesmithgroupus.com) explained the concept of cooperative purchasing/contracts in NYS that the Smith Group facilitates; the contract signing is under Smith Site Development.

We are working with them on the front porch and upstairs meeting room tiles. Mr. Warholc explained the process of working them and how to move forward.

We have two quotes from the Smith Group. Director Lainhart will register the YHPL into the TIPS system, and then send the quote breakdown to the Board via email. We will vote in the December meeting

Holiday Closures for 2022: D. Gougen moved to approve the holiday schedule for 2022, W. Feal seconded. All approved.

Nominations for Board Offices for 2022: Barbara Hill for President, David for Vice-President, Secretary Diane Bartlow.

Board: We have 2 positions open on the Board for 2022

We have an electronic snowblower!

**Adjournment:** Diane Bartlow moved to adjourn the meeting of YHPL's Board of Trustees and was the motion was seconded by Barbara Hill. The meeting was unanimously adjourned at 6:20 pm.

The next regular meeting of the Board of Trustees will be held on Tuesday, December 14 at 5:30 pm.

Board Minutes respectfully submitted by S. Maximiek 12/14/21