



**Your Home Public Library  
Board of Trustees Meeting Minutes  
May 10, 2022  
YHPL Basement Meeting Room**

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Meeting was called to order by President Barbara Hill @ 5:40pm.

**Trustees present:** D.Bartlow, W. Feal, D. Gougen, B.Hill

**Trustees excused/absent:** B. Reynolds

**Also present:** Ben Lainhart (Director)

**Visitors:** none

**Approval of Minutes:** Minutes of the February 8, 2022 were read. Motion to approve by D. Gougen/seconded W. Feal. Motion carried.

**Communication/ Correspondence:** Thank you note sent to Director at Colburn Free Library, Owego, NY for giving a tour of the library to B. Lainhart & D. Bartlow.

**Claims and Budget:** Motion to approve the Claims and Budget Report by B. Hill/seconded D. Bartlow. Motion carried.

**Presidents Report:** none

**Library Directors Report:** Two individuals were hired to fill the approved vacancies. In person meetings of the Adult Book Discussion Group and Children's Story time have resumed. Summer Program schedule is finalized. Dining Room floor is installed. Porch replacement project has started, Code Officer needs to be involved in order to proceed due to unforeseen damage to the structure. Library usage is steady and increasing weekly.

**Committee Reports:** Personnel Committee has finalized Director Lainhart's goals for 2022 – 2023 with him. Board had previously reviewed and approved these goals.

**Old Business:** Director Lainhart reports that the building lease with the Village of Johnson City is not yet finalized. He has not yet met with JC's new Mayor, Martin Meany, to review library building/contents issues.

**New Business:** Motion by D. Gougen/seconded W. Feel to hire John Owen as P/T Library Clerk @ \$15. per hour. Motion carried.

Motion by B. Hill/seconded D. Bartlow to hire Jessica Collins as F/T Youth Services Librarian I @ \$45k per year. Motion Carried.

Motion by W. Feel/seconded B. Hill to change YHPL Board of Trustee Meetings to the 3<sup>rd</sup> Thursday of the month at 5:30pm. Motion carried.

Board agrees with Director Lainhart that the library will be open to the public on Saturdays from 10am to 2pm during July and August. Saturday hours will cease if this availability is not popular with patrons.

Motion by B. Hill/seconded D. Gougen to allocate \$19,213.05 from Reserve Funds to pay for unforeseen damage to the porch replacement project. Motion Carried

**Adjournment:** Motion to adjourn D. Gougen/seconded W. Feel at 6:23pm. Motion carried.

Respectfully submitted,  
Diane Bartlow

Next meeting Thursday, June 16, 2022

All motions are carried unanimously unless specifically noted.