



**Your Home Public Library  
Board of Trustees Meeting Minutes  
November 12, 2019  
YHPL Dining Room**

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The regular meeting of the Board of Trustees was held in the Dining Room on Tuesday, November 12 2019. The meeting was presided over by Board President Robert Deemie who called the meeting to order at 5:45 p.m.

**Trustees present:** Diane Bartlow, Robert Deemie, David Goguen, Barbara Hill and Sarah Maximiek.

**Trustees absent:** Robert Reynolds

**Also present:** Ben Lainhart (Director)

**Visitors:** None

**Community Comments:** None

**Communications/Correspondence:** Director Lainhart shared a letter received from a Meals on Wheels recipient, Kayrl Gadecki, who also receives books from YPHL via a Meals on Wheels Volunteer. Ms. Gadecki was most appreciative of the collaboration between YPHL and Meals on Wheels.

**Approval of Minutes:** A motion was made by Robert Deemie and seconded by David Goguen to approve the minutes of the Regular Meeting held on October 8, 2019. Said motion was approved unanimously.

**Approval of Claims and Budget:** A motion was made by Diane Bartlow and seconded by Barbara Hill; said motion approved unanimously.

**President's Report:** No report.

**Library Director's Report:** Written report attached.

**Committee Reports:**

**Buildings & Grounds:** No report.

**Finance:** No report.

**Personnel & Policy:** No report.

**Nominating:** No report.

**Old Business:**

- ❖ Strategic Plan – first draft will be available for December 10, 2019 meeting.
- ❖ Lease between Village of Johnson City and YHPL still in the process of being drafted by the Village of Johnson City.

**New Business:**

- ❖ Review of schedule of 2020 Board Meeting dates and change of time of meeting to 5:30 pm. A motion was made by Sarah Maximiek to approve the dates and time of the 2020 Board Meeting Dates and seconded by Robert Deemie; said motion was approved unanimously.
- ❖ Review of 2020 Library closing dates. Barbara Hill made motion to approve the 2020 Library closing dates and the motion was seconded by David Goguen. Said motion was approved unanimously.
- ❖ David Goguen raised the issue of Narcan training for employees and Board discussed same. Director Lainhart to review NYLA recommendations on same.

**Executive Session:** None

**Adjournment:** Robert Deemie motioned to adjourn the regular meeting of YHPL's Board of Trustees and was seconded by Diane Bartlow. The meeting was unanimously adjourned at 6:15 pm. The next regular meeting of the Board of Trustees will be held on Tuesday, December 10, 2019 at 5:30 p.m.

Board Minutes respectfully submitted by Board Secretary Barbara Hill on December 10, 2019.