



**Your Home Public Library
Board of Trustees Meeting Minutes
December 12, 2024
YHPL Basement Meeting Room**

The regular meeting of the Board of Trustees was held in the YHPL Basement Meeting Room on Thursday, December 12 , 2024. The meeting was presided over by Board President David Goguen who called the meeting to order at 5:34 p.m.

Trustees present: Michele Talcott , Jeanine Bowers, Barbara Hill, Patricia Krizan, Hope Matthews and Board President David Goguen.

Trustees excused: Mary Kay Roland

Also present: Ben Lainhart (Director)

Visitors: None

Communications/Correspondence: None

Approval of Minutes: A motion was made by M. Talcott to approve the minutes of the September 2024 meeting; said motion was seconded by J. Bowers and the motion was unanimously passed.

Approval of Claims and Budget: A motion was made by P. Krizan to approve the claims and budget. Said motion was seconded by H. Matthews and was unanimously passed.

President's Report: None

Library Director's Report: Written report attached.

Committee Reports: None

Old Business:

◆ 2025 Tax Vote Committee

The committee consisting of Director Lainhart, J. Bowers, D. Goguen and P. Krizan met with the members of the George F. Johnson Memorial Library tax vote committee to discuss needs of both libraries and potential request for a tax increase to the Town of Union Library Tax District; a referendum to be put forth to voters in November 2025. Additional meetings in the coming year.

New Business:

- ◆ Budget being drafted by Director Lainhart and will be reviewed and discussed at January 2025 meeting.
- ◆ YHPL staff salaries for 2025 were discussed. D. Goguen suggested that Director Lainhart give the Board various percentage increases to discuss at the January 2025 board meeting.
- ◆ The BOT discussed the Four County Library System Cost of Automation Fee. A motion was made by B. Hill to accept the fee as presented. The motion was seconded by H. Matthews and was passed unanimously.
- ◆ The 2025 YHPL Holiday Schedule was discussed. A motion was made by M. Talcott and seconded by J. Bowers to approve the 2025 YHPL Holiday Schedule. Said motion was approved unanimously.
- ◆ An updated Patron Code of Conduct presented by Director Lainhart was discussed by BOT. A motion was made by J. Bowers and seconded by P. Krizan to approve the updated Patron Code of Conduct as written; motion was unanimously passed.
- ◆ Board of Trustees 2025 meeting schedule was reviewed by BOT. A motion was made by B. Hill and seconded by H. Matthews to approve the 2025 BOT Meeting Schedule; motion was unanimously passed.
- ◆ A motion was made by Barbara Hill to nominate David Goguen as President (BOT) and was seconded by H. Matthews; motion was approved unanimously.
- ◆ A motion was made by David Goguen to nominate Hope Matthews as Vice-President (BOT) and was seconded by J. Bowers; motion was approved unanimously.
- ◆ A motion was made by Jeanine Bowers to nominate Patricia Krizan as secretary (BOT); motion was seconded by D. Gougen; motion was approved unanimously.

Executive Session: None

Adjournment: M. Talcott made a motion to adjourn the regular meeting of YHPL's Board of Trustees; said motion was seconded by P. Krizan. The meeting was unanimously adjourned at 6:10 pm by President Goguen. The next regular meeting of the Board of Trustees will be held on Thursday, January 16, 2025.

Board Minutes respectfully submitted by Barbara Hill on December 17, 2024.