



**Your Home Public Library
Board of Trustees Meeting Minutes
December 10, 2019
YHPL Dining Room**

The regular meeting of the Board of Trustees was held in the Dining Room on Tuesday, December 10, 2019. The meeting was presided over by Board President Robert Deemie who called the meeting to order at 5:30 p.m.

Trustees present: Robert Deemie, David Goguen, Barbara Hill, Sarah Maximiek and Robert Reynolds.

Trustees absent: Diane Bartlow

Also present: Ben Lainhart (Director)

Visitors: None

Community Comments: None

Communications/Correspondence: None

Approval of Minutes: A motion was made by Sarah Maximiek and seconded by David Goguen to approve the minutes of the Regular Meeting held on November 12, 2019. Said motion was approved unanimously.

Approval of Claims and Budget: A motion was made by David Goguen and seconded by Robert Deemie; said motion approved unanimously.

President's Report: No report.

Library Director's Report: Written report attached.

Committee Reports:

Buildings & Grounds: No report.

Finance: No report.

Personnel & Policy: No report.

Nominating: No report.

Old Business:

- ❖ Strategic Plan – Trustees to review and send comments to Director Lainhart. Final version of plan to be discussed at January 2020 meeting.
- ❖ Lease between Village of Johnson City and YHPL still in the process of being drafted by the Village of Johnson City.
- ❖ Boiler Installation at YHPL complete.

New Business:

- ❖ Budget being drafted by Director Lainhart and will be reviewed and discussed at January 2020 meeting.
- ❖ Discussion of Forgiveness of 2019 Fines to be implemented in January 2020. A motion made by Sarah Maximiek to forgive fine fees accrued to YHPL in 2019 for materials returned during the month of January 2020. Said motion was seconded by David Goguen and motion was approved unanimously by Board.
- ❖ A motion was made by Robert Reynolds to nominate Diane Bartlow as President of the Board of Trustees (BOT) and was seconded by Barbara Hill; motion approved unanimously.
- ❖ A motion was made by Robert Deemie to nominate Barbara Hill as Vice-President (BOT) and was seconded by Robert Reynolds; motion was approved unanimously.
- ❖ A motion was made by Barbara Hill to nominate Robert Deemie as Secretary (BOT); motion was seconded by David Goguen; motion was approved unanimously.

Executive Session: None

Adjournment: Robert Deemie motioned to adjourn the regular meeting of YHPL's Board of Trustees and was seconded by David Goguen. The meeting was unanimously adjourned at 6:02 pm. The next regular meeting of the Board of Trustees will be held on Tuesday, January 14 at 5:30 p.m.

Board Minutes respectfully submitted by Board Secretary Barbara Hill on January 14, 2020.