

Your Home Public Library Board of Trustees Meeting

Meeting Minutes: December 11, 2017

Attendees: Director Lainhart, J. Adamek, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

Absent: none

Call to order: 5:30 pm

Receiving of Guests: none

Approval of Minutes from October 2017 meeting: Motion to accept S. Maximiek/seconded. Adamek. Approved

Communications /Correspondence: None

Approval of Claims and Budget: Motion to approve S. Maximiek/seconded D. Bartlow. Approved.

Library Director's Report

President's Report

Committee Reports: Finance - E.D. Knight and R. Deemie will review 2018 budget prepared by Director Lainhart.

Old Business:

- Payroll provider will be changed to PAYCO in January 2018

New Business:

- Election of officers: E.D. Knight – President, R. Deemie- Vice-President, June Adamek-Secretary
- Boiler needs attention. Since start of heating season (fall 2017) over \$2700 in emergency repairs have been made. Library is waiting for estimate from Evans Mechanical for replacement/rebuilding of same.
- Question and discussion regarding availability of grants for boiler project
- Director Lainhart submitted Library closing dates (Holidays etc.) for 2018. Motion to approve S. Maximiek/ seconded R. Deemie.

- Director Lainhart proposed the following Policy change: Johnson City School District's determination to close schools will result in a 2 hour delay in opening the library. This will allow the village or library staff to clear snow/ice, spread ice melt .The delay will be publicized in the library web site and on the library's Facebook Page. Motion to accept proposal D. Bartlow/seconded E.D. Knight.
- D. Bartlow will contact a member of the community to see if he will be willing to moderate focus groups for YHPL's strategic planning process.

Meeting adjourned 6:30 PM motion by R. Deemie/seconded S. Maximiek.

Respectfully submitted,
Diane Bartlow