

Your Home Public Library Board of Trustees Meeting

Meeting Minutes: November 13, 2017

Attendees: Director Lainhart, J. Adamek, D. Bartlow, R. Deemie, E.D. Knight , S. Maximiek

Absent: none

Call to order: 5:31 p.m.

Receiving of Guests: none

Approval of Minutes from October 2017 meeting: Motion to accept R.Deemie/seconded E.D. Knight. Approved

Communications /Correspondence: None

Approval of Claims and Budget: Motion to approve S. Maximiek/seconded D. Bartlow.

Library Director's Report

President's Report

Committee Reports: Finance - New Budget will be developed.

- Solid information regarding building repairs must be obtained.
- Understanding with Village regarding building repairs must be reached.

Old Business:

- Payroll provider will be changed to PAYCO not done as of 11/13/17 details need to be worked out
- Policy Review by Director at this time.

New Business:

- 2018 library closings approved.
- Director is still investigating Paid Family Leave.
- Ad Hoc committee for strategic planning will be formed after information from Focus Groups is compiled.
- Statement of Values (Insurance) was introduced by Director.
- Nomination of officers: E.D. Knight – President, R. Deemie*- Vice-President, June Adamek-Secretary
- Director will host a Holiday Party for Library Staff on December 15th, the party is funded by the FOL.

- Individuals for Focus Groups need to be identified. Group meetings need to be scheduled.

Meeting adjourned 6:50 p.m. Motion by R. Deemie/seconded J. Adamek.

Respectfully submitted,
Diane Bartlow