

Your Home Public Library Board of Trustees Meeting

Meeting Minutes: January 8, 2018

Attendees: Director Lainhart, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

Excused: J. Adamek

Call to order: 5:30 pm

Receiving of Guests: Cindy Micholychak, Clark Giblin

Approval of Minutes from December 2017 meeting: Motion to accept with corrections to library's two hour delay policy. S. Maximiek/seconded. R. Deemie. Approved

Communications /Correspondence: None

Approval of Claims and Budget: Motion to approve D. Bartlow/seconded E.D. Knight. Approved.

Library Director's Report

President's Report

Committee Reports: Finance - E.D. Knight and Director Lainhart reviewed budget figures and will have another draft to present at the February meeting.

Old Business:

- Payroll provider will be changed to PAYCO in January 2018. As of the January meeting some issues are still being addressed.
- Policy Review is ongoing and will carry forward

New Business

- Village Trustee Giblin attended and shared his expertise in the insurance field.
- Focus Groups will start with the Board of Trustees on Monday, March 26 at 5:30 PM. Two additional Focus Groups with staff and patrons will be held in April. The groups will be moderated by Brian Eldridge.
- Motion to go into Executive Section by R.Deemie/seconded D. Bartlow at 6:21 PM. Discussion re Director's salary increase took place. Discussion included the formerly agreed upon increase to Director's salary once Librarian Exam results were received.
- Director Lainhart presented an overview of current library salaries/hourly rates and staff performance. Proposed raises for the upcoming financial year were discussed, figures will be reviewed at the February

meeting. Insurance costs are continually increasing. Salary figures and insurance costs have a huge impact on the library budget.

Motion to end Executive Session and adjourn 6:45 PM by E.D. Knight seconded/R. Deemie.

Respectfully submitted,
Diane Bartlow