

Your Home Public Library Board of Trustees Meeting

Meeting Minutes April 18, 2016

Attendees: Director Tillinghast, L. Bryan, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

Guests: Chip Zeise

Call to Order: 5:31 pm

Call To Order: 5:31 p.m.

Receiving of Visitors: Chip Zeise

Approval of Minutes:

February 2016 minutes approved with edits. E.D. Knight moved, R. Deemie seconded.

March 2016 minutes approved with edits. R. Deemie moved, S. Maximiek seconded.

Communications/Correspondence:

YHPL has been approved for membership into South Central Regional Library Council (<https://scrlc.org/>), which will allow the library to be eligible for grants to help with digitization of local materials.

Approval of Claims and Budget:

Director Tillinghast will make adjustments to the office supplies line for consideration next month.

S. Maximiek moved to approve, D. Bartlow seconded.

Library Director's Report:

The grandfather clock is working now as well. The BU student is making progress on the inventory of the local history materials. Received an automation contract to review from 4CLS, but not enough time to review it before the meeting today.

Committee Reports:

- **Building:** No response back from Mayor Deemie regarding the grant monies to move forward on the fire tower/roof project. A board member will ask about this at the next Village Board meeting, and L. Bryan will ask about talking to the Village Board at a work session as follow-up if no progress is made.
- **Fiscal:** In regard to our report regarding the question of the \$100,000, the response from Mayor Deemie was "no comment."

New Business:

Policy Review

- 300-7: Computer Use for Library Staff: S. Maximiek motions to approve with edits, R. Deemie seconded. L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.
- Permanent Appointment

Motion to approve the appointment of Brian Kowalski to Senior Library Clerk at the recommendation of Director Tillinghast, finding his conduct and capacity satisfactory. S. Maximiek approves, D. Barlow seconded. L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

Adjournment 6:45pm

Next Meeting: Monday, May 9, 2016