

## **Your Home Public Library Board of Trustees Meeting**

**Meeting Minutes October 11, 2016**

**Attendees:** Director Tillinghast, L. Bryan, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

**Guests:** none

**Call to Order:** 5:30 pm

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**Receiving of Visitors:** none

**Approval of Minutes from August 2016:** Moved by D. Bartlow and seconded by R. Deemie.

**Approval of Minutes from September 2016:** Moved by D. Bartlow and seconded by L. Bryan.

**Communications/Correspondence:** none.

### **Approval of Claims and Budget:**

R. Deemie moved to pass all claims. D. Bartlow seconded. L. Bryan – yes. R. Deemie – yes. E.D. Knight – yes. D. Bartlow – yes. S. Maximiek – yes.

### **Library Director's Report:**

Director Tillinghast mailed the OSC Draft Audit Report response after conferring with the library lawyer. The library is getting ready for upcoming fiber connection with new wireless access points and switch. The library had a good presence at the BU Community Opportunities Fair. A quote was procured to replace the carpeting on the second floor. Planning has started to celebrate the library's 100<sup>th</sup> anniversary including a centennial birthday party on March 9, 2017.

### **Old Business:**

None

### **New Business:**

E.D. Knight moved to authorize the director to sign and pay the New York State Retirement invoice as soon as it arrives. The invoice is to be paid directly to NYS Retirement with supporting documentation. Estimate is \$41,031.61 which includes the discount for prompt payment. D. Bartlow seconded. L. Bryan – yes. D. Bartlow – yes. R. Deemie – yes. E.D. Knight – yes. S. Maximiek – yes.

D. Bartlow moved to approve the YHPL director as treasurer of YHPL under Education Law §259 to be responsible for the receipt and disbursement of tax monies after Board approval. E.D. Knight seconded. L. Bryan – yes. D. Bartlow – yes. R. Deemie – yes. E.D. Knight – yes. S. Maximiek – yes.

L. Bryan moved to approve the purchase of carpet for the 2<sup>nd</sup> floor, cost not to exceed \$7,000. R. Deemie seconded. L. Bryan – yes. D. Bartlow – yes. R. Deemie – yes. E.D. Knight – yes. S. Maximiek – yes. R. Deemie – yes.

Move to adjourn 6:21 pm R. Deemie and E.D. Knight

**Adjournment: 6:21 pm**

**Next Meeting: Tuesday, November 8<sup>th</sup>**