

Your Home Public Library Board of Trustees Meeting

Meeting Minutes March 14, 2016

Attendees: Director Tillinghast, L. Bryan, D. Bartlow, R. Deemie, E.D. Knight, S. Maximiek

Guests: Steve Bachman

Call to Order: 5:30 pm

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Receiving of Visitors: Steve Bachman, Director of 4CLS

Approval of Minutes from February 2016: delayed until April meeting

Communications/Correspondence:

Steve Bachman: Four county board has not met yet, so not a formal response as of yet (they meet this Friday) Mandated services of system -- they do not line up with “value services” – ie – youth services consulting and delivery. This is where the “administrative fee” came from was to try to keep these services and have them supported by the membership.

Four County is in flux – eliminated community relations position, eliminated deputy director. Pilot project for direct ordering is getting started; start date might be the end of the month in the hopes of trying to move more people from collections services to automatization.

Said 4cls is not using state funds to support itself; explained grants. E-rates rolled into “automation fee” discount for member libraries

“open to” revising the 4cls automation contract based on Pioneer Library System, but our telecommunication is much more complicated

We pointed out that people do not go into (for example) the Y and sign a contract that says “you are getting the services that happen to be available” We are asking for a clear contract that delineates what we are paying for.

Steve asked specifically what an automation contract would look like; Andrea pointed out that she talked about in her letter, including the need for a 3-5 year contract

Mayor Deemie is going to talk to follow up with Donna Lupardos’ office about the grant monies that were going to be reallocated to the roof/fire tower project; and will get together with Tom Johnson and Cindy regarding the fiscal report.

Approval of Claims and Budget:

R. Deemie motioned to approve the claims, S. Maximiek seconded.

A motion to approve the 2016-2017 Budget Proposal as presented by Trustee Knight and Director

Tillinghast, was made by L. Bryan and seconded by R. Deemie.

L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

Library Director's Report:

BU Digitization project for local history materials is underway – the student is starting to organize materials; and an application was submitted to SCLRC for membership so we can be part of their digitization project and apply for grants for it. The leak in the dining room is being investigated. The spring Union Library District newsletter is in production; and there is a plenty of exciting events focusing on fitness happening in the YHPL this summer to highlight.

New Business:

Policy Review

- **300-3 Respectful Workplace:** A motion to approve Respectful Workplace policy, 300-3, with edits by R. Deemie, seconded by S. Maximiek.

L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

- **400-5: Internet Wireless Policy:** A motion to approve Internet Wireless Policy, 400-5, with edits by R. Deemie, seconded by D. Bartlow.

L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

- **400-8B: Incident Report:** no formal approval needed (is referred to in 300-3)

- **400-16: Use of Display Space Bulletin Board:** A motion to approve, Use of Display Space Bulletin Board, 400-16, with edits by S. Maximiek, R. Deemie.

Local History:

It was RESOLVED, effective March 14, 2016, that all local history materials and historical documents residing in the Your Home Public Library are the property of the Your Home Public Library, to be commended to the care of the Your Home Public Library Board of Trustees.

Moved by S. Maximiek, D. Bartlow seconded. L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

Tax Cap:

Whereas, the adoption of this 2016-2017 budget for Your Home Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c

adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of Your Home Public Library voted and approved to exceed the tax levy limit for 2016-2017 by at least the sixty percent of the board of trustees as required by state law on April 9, 2012.

L Bryan motions to approve, E.D. Knight seconds. L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

Fiscal Year

Resolved, effective March 14, 2016, the fiscal year of the YHPL library will run from March 1-last day of Feb, starting fiscal year March 1st 2016. L. Bryan motions to approve; D. Bartlow seconds. L. Bryan – approved, D. Bartlow - approved, R. Deemie - approved, E.D. Knight - approved, S. Maximiek – approved.

New Business

2017 is the anniversary year of the library; and the Friends are starting to plan some events.

Adjournment: 7:15pm

Next Meeting: Monday, APRIL 18th