

Your Home Public Library Board of Trustees

Meeting Minutes May 11, 2015

Attendees: Director Tillinghast, L. Bryan, R. Deemie, S. Maximiek, E.D. Knight

Excused: D. Bartlow

Guests: none

Call to order: 5:30pm

Receiving of Visitors: none

Approval of Minutes:

April 2015 meeting minutes: L. Bryan approved as corrected, D. Knight seconded.

May 5th Special Meeting minutes: R. Deemie approved, D. Knight seconded.

Communications/Correspondence: none

Approval of Claims:

R. Deemie motions to approve. L. Bryan seconds.

All vouchers reviewed by L. Bryan and D. Knight.

Mayor Deemie is arranging that all utility bills are sent directly the library, as per our repeated requests.

Library Director's Report

Staff evaluations have been completed.

Old Business

- A. **Village/Library Fiscal Issue.** The Mayor replied back to our letter, stating that the meeting of MidJune was set because its mid-June fiscal is set and everyone is Cindy is too busy to meet. The Village indicated they are too busy at this time to give us updated greenbar reports, and can not get us trial balance reports for 2008, since their computers are "unable to produce" these this far back. We do not have any record of receiving these on a regular basis.

New Business

A. Health Insurance

In April 30, the Mayor asked us for a plan to transition off of the Village Health Insurance. The Village agreed to cover the two employees that are currently on Medicare Advantage.

The new plan will have high co-pays. We have agreed that we would do our best to not have a negative effect on the employees, while minding the fiscal future of the library. Also to note, it is illegal to have a 0% payroll deduction for health insurance if even one person waives the right

to be on the insurance.

Motion: A graduated plan of payroll deductions.

- For the first year (August 1, 2015-May 31, 2016) of the Health Insurance Plan, the employee will contribute 1% of the cost via payroll deduction
- After the first year, the contribution on behalf of the employee will increase an additional 1-3% of the overall cost of the Health Insurance Plan
- The employee's contribution will top out at 15% of the overall cost of the Health Insurance Plan
- Beginning June 1, 2015 employees who elect Dental Insurance will contribute 15% of the cost via payroll deduction. This is superior Dental Insurance.
- The employee's contribution will remain at 15% of the overall cost of the Dental insurance Insurance Plan.

D. Knight moved; R. Deemie seconded. All voted yes.

B. Personnel

New salary schedule was proposed by Director Tillinghast after staff evaluations were completed. R. Deemie voted to approve, D. Knight seconded.

C. Personnel Appointment.

Brian Kowalski starts May 26th as Senior Library Clerk.

Meeting Adjourned at 7:18pm

Next Meeting: June 8, 2015